



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA  
DOVER TOWN HALL  
37 N. SUSSEX ST., DOVER, NJ 07801  
February 25, 2020 7:00 P.M.

*This Agenda is in Accordance with Town Code §2-8 D (3)*

**A) CALL MEETING TO ORDER / SUNSHINE STATEMENT** – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 4, 2020 and published in the Record and Ledger on January 10, 2020. Notice was also posted on the Bulletin Board in Town Hall. I also would like to advise you that under State Law that there is a no smoking in this public building. Please take notice of the emergency exits in the rear of the room and also there are exits behind the Governing Body and on the front left side of the room.”

**B) FLAG SALUTE** – Mayor Carolyn Blackman to lead those in attendee in the Pledge of Allegiance to the Flag

**C) ROLL CALL** – Acting Municipal Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Correa			
Alderman Tapia			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

**D) APPROVAL OF MINUTES**

a) February, 11 2020 Regular Monthly Meeting Minutes

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

b) February, 11 Executive (Closed) Session Meeting Minutes

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**E) REPORT OF COMMITTEES**

- a) Special Committee for Recommending Amendments to Chapter 2 of the Town Code – Alderman Correa / Alderman Valencia / Mayor Blackman

**F) PRESENTATIONS OF COMMUNICATIONS, PETITIONS, ETC.**

- a) DCA LFN-2020-02 CY 2020 Municipal Cap Referendum Procedures
- b) Presentation Regarding 2020 U.S. Census
- c) Presentation about DPW Generator and St. Clare Hospital Banners - Tom Spring / DPW

**G) PUBLIC COMMENT ON AGENDA ITEMS ONLY**

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to attend our Meetings and offer comment, and to ensure that the Governing Body can conduct the important business of the Town, we ask that speakers follow these guidelines for making

**Please respect the following procedures:**

1. The Mayor will recognize those individuals in the audience who wish to make comment.
2. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect.
3. State your full name and address for the record and also print your name and physical address on the sign in sheet so that the Clerk can record it properly in the minutes.
4. Please limit your comments to three (3) minutes. This public comment period is for agenda items only. A second public portion will be held later in the meeting for comment on any issue.
5. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

**H) APPROVAL OF VOUCHERS**

- a) Approval of Bills List (Res. 73-2020)

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman

<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**I) APPROVAL OF RESOLUTIONS**

**a) CONSENT AGENDA RESOLUTIONS**

- 1) Res. 74-2020 – Self Examination Budget Res.
- 2) Res. 75 -2020 – Transfer Res.
- 3) Res. 76 -2020 – Approving Raffle Licenses for American Legion
- 4) Res. 77 -2020 – Awarding PSC for Grant Writer – Millennium Strategies
- 5) Res. 78 -2020 – Appointing Municipal Prosecutor – Lisa Thompson, Esq.
- 6) Res. 79 -2020 – Appointing Public Defender – Gerald Kelly, Esq.
- 7) Res. 80-2020 – Appointing Municipal Attorney – Timothy P. Downs, Esq. / Mason, Thompson, LLC
- 8) Res. 81 -2020 – Awarding PSC for Bond Counsel - McManimon, Scotland & Baumann
- 9) Res. 82 -2020 – Awarding PSC for Labor Counsel - Jardim, Meisner & Susser, PC
- 10) Res. 83 -2020 – Awarding PSC for Labor Counsel – Rainone Coughlin Minchello
- 11) Res. 84 -2020 – Awarding PSC for Forensic Auditor / Budget Consultants – O’Connor Davies
- 12) Res. 85 -2020 – Awarding PSC for Municipal Auditor - Donohue, Girona, Doria & Tomkins, LLC, as Municipal Auditor
- 13) Res. 86 -2020 – Awarding PSC for Redev. Counsel – Decotiis, Fitzpatrick, Cole and Giblin, LLP
- 14) Res. 87 -2020 – Awarding PSC for Special OPRA Counsel – Walter M. Luers of the Law Offices of Walter M. Luers, Esq.
- 15) Res. 88 -2020 – Awarding PSC for Water Commission Attorney – Peter J. King, Esq. of King, Moench, Hirniak & Mehta, LLP
- 16) Res. 89 -2020 – Awarding PSC for Historic Preservation Attorney – Peter J. King, Esq. of King, Moench, Hirniak & Mehta, LLP
- 17) Res. 90 -2020 – Awarding PSC for IT Cybersecurity Consultants – O’Connor Davies
- 18) Res. 91 -2020 – Awarding PSC for Ombudsman - John O’Reilly, Esq. of McElroy, Deutsch, Mulvaney & Carpenter, LLP
- 19) Res. 92 -2020 – Awarding PSC for Conflicts Counsel – John O’Reilly, Esq. of McElroy, Deutsch, Mulvaney & Carpenter, LLP
- 20) Res. 93 -2020 – Awarding PSC for Conflicts Counsel – Rainone Coughlin Minchello
- 21) Res. 94-2020 – Awarding PSC for Conflicts Counsel – Weiner Law Group, LLP
- 22) Res. 95-2020 – Awarding PSC for Conflicts Counsel - Decotiis, Fitzpatrick, Cole and Giblin, LLP
- 23) Res. 96 -2020 – Awarding PSC for Health Insurance Brokerage/Consulting Services -RD Parisi Associates
- 24) Res. 97 -2020 – Awarding PSC for Risk Management Consultant – RD Parisi Associates

- 25) Res. 98-2020 – Awarding PSC for Municipal Planner – CME Associates
- 26) Res. 99-2020 - Resolution Amending Resolution 64-2020
- 27) Res. 100-2020 – Resolution Amending Resolution 01-2020

**Resolutions – 74-2020 to 100-2020**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**b) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION**

- 1) Res. 101-2020 – Authorizing Closed Session of the Mayor and Board of Aldermen
- 2) Res. 102-2020 - Approving Temporary Contract for IT Consultant - Nisivoccia Consulting LLC

**Resolution 101 / 102 -2020**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									

**J) ORDINANCES FOR SECOND READING/ADVERTISED HEARINGS**

- 1. **Ord. 08-2020** Ordinance of the Town of Dover, County of Morris and State of New Jersey amending the Code of the Town of Dover creating the position of Constituent Affairs Coordinator.

**Motion to Open Public Hearing**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**Motion to Close Public Hearing**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**Ordinance 08-2020**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

2. **Ord. 09-2020** Ordinance of the Town of Dover, County of Morris and State of New Jersey Repealing and Replacing Chapter 25 of the Code of the Town of Dover

**Motion to Open Public Hearing**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**Motion to Close Public Hearing**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**Ordinance 09-2020**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**K) INTRODUCTION OF ORDINANCES:**

**L) UNFINISHED OR NEW BUSINESS / ALDERMEN COMMENTS**

**M) PUBLIC COMMENT:**

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3. State your full name and address for the record and also print your name and address on the sign in sheet so that the Clerk can record it properly in the minutes.
4. Please limit your comments to three (3) minutes.
5. If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Town Clerk and/or Town Administrator, in writing, and include your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
6. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

**N) ADJOURN**